

**ADMISSION REGULATIONS FOR
THE MASTER'S DEGREE
PROGRAMS**

Pforzheim University of Applied Sciences
- Business School -

General and special part

New version dated February 7, 2024

This is a convenience translation, which is provided to English-speaking readers for informational purposes only. Only the German version of this document is legally binding in accordance with § 23 paragraph 1 Federal State Administrative Procedure Act (Landesverwaltungsverfahrensgesetz).

Table of contents

ARTICLE 1: GENERAL PART	2
§ 1 Formal requirements and deadline	3
§ 2 Approval documents	3
§ 3 Admission and admission requirements	3
§ 4 Number of first-year student places	5
§ 5 Selection process, selection committee and interview committees	5
§ 6 Preselection (first stage)	6
§ 7 Selection interview (second stage)	8
§ 8 Selection	9
§ 9 Admission in special cases	10
§ 10 Selection according to hardship criteria	11
§ 11 Selection according to local ties in the public interest	11
§ 12 Conclusion of the proceedings	12
§ 13 Entry into force and implementing provisions	12
ARTICLE 2:	14
SPECIAL PART OF THE ADMISSION REGULATIONS FOR THE MASTER'S DEGREE PROGRAM LIFE CYCLE AND SUSTAINABILITY, MASTER OF SCIENCE (M. SC.)	14

**Regulations
for the Master's degree programs of the Business School
at Pforzheim University of Applied Sciences**

about the

Admission to the study programs

On the basis of Section 59 (1) and Section 63 of the State Higher Education Act (LHG) of January 1, 2005 (GBl. p. 1), last amended by Article 8 of the Act of February 7, 2023 (GBl. p. 26, 43), the Higher Education Admission Act (HZG) of September 15, 2005, last amended by Article 9 of the Act of December 17, 2020 (GBl. December 2020 (GBl. p. 1204, 1229), and the University Admission Ordinance (HZVO) of December 2, 2019, last amended by the Ordinance of June 26, 2023 (GBl. p. 253), the Senate of Pforzheim University of Applied Sciences - Design, Technology, Business and Law adopted the following statutes on February 7, 2024. ¹

ARTICLE 1: GENERAL PART

The provisions of the general section of these admission regulations apply to the following Master's degree programs of the Business School Pforzheim² :

- **Controlling, Finance and Accounting, Master of Science (M. Sc.)**, hereinafter referred to as MACFA
- **Communication and Brand Management, Master of Arts (M. A.)**, hereinafter referred to as MCBM
- **Corporate Communication Management, Master of Science (M. Sc.)**, hereinafter referred to as MCCM
- **Digital Business Management, Master of Science (M. Sc.)**, hereinafter referred to as MDBM
- **Human Resources Management, Master of Science (M. Sc.)**, hereinafter referred to as MHRM
- **Business Information Systems, Master of Science (M. Sc.)**, hereinafter referred to as MIS
- **Life Cycle and Sustainability, Master of Science (M. Sc.)**, hereinafter referred to as MLICS
- **Marketing Intelligence, Master of Science (M. Sc.)**, hereinafter referred to as MMI

¹ All official, status, function and job titles that appear in the masculine form in these statutes apply equally to all genders and can also be used in the corresponding language form. This also applies to the use of university degrees, academic designations and titles.

² The Taxation, Auditing and Law, Master of Laws (LL.M.) program has its own statutes.

§ 1 Formal requirements and deadline

- (1) Applications for admission must be submitted electronically to Pforzheim University of Applied Sciences via the university's application portal under the conditions specified there (online application).
- (2) If applications for admission are to be submitted electronically, the documents specified in these regulations must be uploaded to the university's application portal . ²If applications for admission are not to be submitted electronically, they must be submitted on the prescribed application form. ³Certified copies of the documents specified in these regulations must be attached.
- (3) Admission to the first semester takes place in the winter semester.
- (4) Applications for admission with the required documents must be received by Pforzheim University of Applied Sciences - University of Design, Engineering, Business by June 15 of the same calendar year for admission to the respective winter semester. ²If there are not enough eligible applications by this date, applications will be considered until the end of the process (§ 35 HZVO).

§ 2 Approval documents

The application for admission must include the following documents:

- a) a short curriculum vitae
- b) a certificate of university entrance qualification
- c) a certificate of completion of the first university degree and, if applicable, other relevant completed university studies

	MACFA	MCBM	MCCM	MDBM	MHRM	MIS	MLICS	MMI
d) a motivational letter of a maximum of two pages			X	X	X	X	X	X*
e) an expert opinion/ Letter of recommendation according to § 3 d)						X		
f) a one-page short synopsis of the thesis								X

* The length of the letter of motivation is limited to one page.

- g) proof in accordance with § 3 e) for non-native speaker foreign applicants (not for MDBM and MCCM)
- h) proof in accordance with § 3 f) for applicants whose native language is not English

§ 3 Admission and admission requirements

- (1) The admission requirements for all Master's degree programs are the same:

- a) A completed university degree (see § 11 paragraph 1 [Ma] of the study and examination regulations of Pforzheim University) with the following subject-specific reference to the intended Master's program:

MACFA	<p>Degree in economics with a specialization in accounting. Such a specialization is assumed if an applicant can prove a minimum of 24 credit points (CP) of knowledge in accounting; if this is not the case, admission cannot be granted. If this proof contains less than 6 CP each in the areas of "Individual financial statements according to commercial law and IFRS" or "Controlling" despite achieving the 24 CP, admission may be granted subject to the following conditions</p> <p>a) the module ACC2060 Accounting I or b) the course CON4011 Corporate Planning of the module CON4100 Corporate Management of the Bachelor's degree program in Business Administration/Controlling, Finance and Accounting</p> <p>make up for it in accordance with a binding study agreement (§ 37 StuPO). § Section 9 (2) applies accordingly.</p>
MCBM	<p>Degree in business administration (or equivalent) with specialization in marketing, PR, brand management, market research, advertising media or comparable specialization or design-specific degree. In the case of other university degrees, special professional achievements in the field of design or marketing communication must have been achieved in the scope of at least one year of professional experience in the fields of brand management, design, PR or marketing communication.</p>
MCCM	<p>University degree in a business administration or communication science degree program (or a similar degree program).</p>
MDBM	<p>A completed academic degree in Business Administration or Economics or in a similar business degree program (see § 11 paragraph 1 [Ma] of the Study and Examination Regulations of Pforzheim University) with the following subject-specific reference to the intended Master's degree program:</p> <p>a) a minimum of 30 credit points (CP) in business administration and/or economics b) a minimum of 10 CP in quantitative methods, including at least 5 CP in statistics and c) a minimum of 5 CP in business informatics</p> <p>(in each case without CP of the thesis).</p>
MHRM	<p>Degree in business administration, industrial and organizational psychology and business psychology, business or business education, industrial, business and organizational sociology, ergonomics, industrial engineering, business law or related courses with a focus on business of at least 18 CP.</p>
MIS	<p>University degree.</p>
MLICS	<p>University degree in a degree program in the fields of engineering, environmental and sustainability sciences, natural sciences and economics, provided the following requirements are met.</p> <p>Overall, the required interdisciplinarity must be maintained through the defined minimum scope of study for Bachelor's and Master's degree programs (Annex to these Statutes: Article 3).</p>
MMI	<p>University degree in a business administration, economics, business psychology or communication science degree program (or a similar degree program) with</p> <ol style="list-style-type: none"> 1. at least 10 CP in quantitative methods (of which at least 5 CP in statistics); 2. at least 15 CP in Business Administration (of which at least 3 CP in Marketing).

- b) with a final grade of "good" or better;

In the MCBM Master's degree program, the following applies instead

1. for applicants with a degree in business administration with a final grade of "2.0" or better and
2. for applicants with a design-specific university degree with a final grade of "good" ("2.5") or better;

in the Master's degree program MCCM instead with a final grade of "2.2" or better.

In the Master's degree program MLICS, a correspondingly qualified activity in a relevant profession can improve the admission grade by 0.1 per year for a maximum of 3 years in accordance with a guideline pursuant to Section 10 (2).

- c) A completed university degree in accordance with § 3 a) with a total of 210 credit points (CP); applicants with less than 180 CP cannot be admitted to the Master's program; applicants with less than 210 CP but at least 180 CP can be admitted in accordance with § 9 (3).
- d) A letter of recommendation from an academic institution and/or a company/institution outside the academic field in favor of the application, provided that such a letter is included in the assessment in accordance with § 6 paragraph 3.
- e) For foreign applicants whose native language is not German, proof of suitable German language skills³ (not for the English-language degree programs MCCM and MDBM).
- f) Applicants whose native language is not English must provide proof of English language proficiency at level B2 of the Common European Framework of Reference for Languages, which is sufficient for active participation in courses taught in English⁴. ²For equivalents see § 13 paragraph 2 of these regulations. ³The admission requirement for admission to all Master's degree programs is the passing of the university's own aptitude test in accordance with §§ 6 ff.

§ 4 Number of first-year student places

The number of first-year student places is determined by the Ordinance of the Ministry of Science, Research and the Arts Baden-Württemberg on the Determination of Admission Numbers at Universities (ZZVO-FH) as amended.

§ 5 Selection process, selection committee and interview committees

- (1) The Dean of Academic Affairs of the Master's degree program and at least one other professor of the university appointed by him/her form the selection committee.
- (2) The selection committee has the following tasks,
 - a) to make the pre-selection in accordance with § 6,
 - b) to conduct the selection interviews in accordance with § 7 or to delegate them to an interview committee,
 - c) if necessary, to appoint discussion committees in accordance with paragraph 3,
 - d) to submit proposals for the further development of the selection process in accordance with Section 6 (3) and Section 7 (2),
 - e) ensure the uniform application of the selection criteria,
 - f) to make the final selection decision in accordance with § 8.

³ German language skills at a level corresponding to the "German as a Foreign Language" test (TestDaF) with a result of 4.5. Proof of sufficient German language skills is provided with a university degree in a German-language course.

⁴ Proof of sufficient English language skills (B2) is provided with the university degree in an English-language course.

- (3) The selection committee (paragraph 2) can form one or more interview committees to which the tasks under paragraph 2 a) (pre-selection) and b) (selection interviews) can be delegated. ²The interview committees shall consist of a professor of the university and at least one other suitably qualified member of the university staff with a university degree. ³Lecturers working in the degree program and experienced representatives from professional practice may also be appointed as members of the entrance examination committee.
- (4) The term of office of the members is 1 year; reappointment is possible. ²Membership of the selection committee ends upon leaving the respective faculty; the Faculty Council elects a successor for the remaining term of office.
- (5) Applicants take part in the selection procedure if they have applied for a study place in due time and form with complete documents.
- (6) The selection procedure is carried out in two stages.
- (7) In the first stage, the selection committee makes a pre-selection from the applications received according to defined criteria (§ 6).
- (8) The final decision is made in the second stage (§§ 7, 8).

§ 6 Pre-selection (first stage)

- (1) Pre-selection is based on an assessment of the documents submitted. ²Language certificates in accordance with § 3f) and 3g) (German/English) can be submitted at a later date up to the time of enrolment. ³If the application documents required in accordance with § 2 are incomplete or the application requirements in accordance with § 3 have not been proven in time, an exclusion notice will be issued, which must be accompanied by information on legal remedies. ⁴Insofar as missing CPs are still to be made up in accordance with Section 9 (1) or the certificate of successful Bachelor's degree can still be submitted in accordance with Section 9 (3), admission is granted subject to the condition that the missing evidence is submitted and expires if the evidence is not provided on time.
- (2) Applicants who do not meet the formal admission requirements are excluded from participation in the further selection procedure and will receive a notice of exclusion.
- (3) In addition, the applications will be evaluated on the basis of the following criteria, whereby the maximum number of points listed in the table can be achieved:

	MACFA	MCBM	MCCM	MDBM	MHRM	MIS	MLICS	MMI
1. Grade of the higher education entrance qualification (HZB) ^{o)} , 5		15	15		15	15	15	15
2. Grade of the university degree ^{o)} , 6	45	30	30	30	30	30	30	30
3. Quality of motivational writing			20	20	15	15	15	20
4. Reference letter according to § 3e)						10		
5. Usable subject-specific professional or training content	55 ^{a)}	55 ^{b)}	35 ^{c)}	50 ^{d)}	30	30	40 ^{e)}	35 ^{f)}
6. Methods of empirical social research					10			

^{o)} See appendix for the exact scoring system.

^{a)} MACFA: The weighting is carried out as follows:

- Experience abroad max. 10 points
- Professional experience max. 15 points
- Specialization Focus max. 30 points

^{b)} MCBM: The weighting is carried out as follows:

- Relevant internships in Germany max. 09 points
- Relevant internships/studies abroad max. 09 points
- Relevant full-time professional activity (in Germany or abroad) max. 12 points
- Specialization in design (for business administration students) / business administration for designers max. 13 points
- Certificates / major projects in marketing / design, extracurricular max. 12 points

^{c)} MCCM: The weighting is carried out as follows:

- Relevant practical experience max. 10 points
- Subject-specific credits from courses of the first degree program max. 20 points
- Relevant final thesis max. 05 points

^{d)} MDBM: The weighting is carried out as follows:

- Experience abroad max. 15 points
- Professional experience max. 15 points
- Usable subject-specific training content max. 20 points

^{e)} MLICS: The weighting is carried out as follows:

- Assessment of first degree course content with regard to the sustainability and environmental reference max. 25 points
- Practical experience and experience abroad max. 15 points

⁵ A higher education entrance qualification obtained at a foreign school is recognized. The application for examination and assessment of the foreign higher education entrance qualification of foreign applicants must be submitted to the International Office, provided that no conversion has yet taken place at a German institution.

⁶ Degrees obtained at foreign universities are recognized, provided that equivalent achievements are proven. The grade must be converted into the German grading system and submitted certified by the International Office of Pforzheim University.

- f) MMI: The weighting is carried out as follows
- Relevant professional experience max. 15 points
 - Subject-related experience abroad in studies or profession max. 05 points
 - Relevance of the thesis max. 15 points
- (4) Applicants who meet the formal requirements will be invited to a selection interview. ²If the number of suitable applicants according to sentence 1 exceeds the total number of study places, a number to be determined by the selection committee of the best-ranked applicants according to paragraph 3 will be invited to the selection interview, whereby according to § 6 paragraph 2 sentence 7 HZG the number of participants in the selection interview must be at least three times the number of study places to be distributed; study places given according to the quotas according to §§ 10 and 11 must be deducted. ³In the event of equal ranking, the ranking is determined in accordance with Section 6 (4) HZG according to the average grade of the first university degree.
- (5) Applicants who are not invited to the selection interview due to the result of the pre-selection will receive a notice of exclusion with information on legal remedies, in which they are informed that they will not participate in the further selection process due to the result of the pre-selection.

§ 7 Selection interview (second stage)

- (1) The selection interview usually takes place in person; however, it can also be conducted digitally. ²The interview is usually held at Pforzheim University within four weeks of the application deadline. ³This can be deviated from in exceptional cases. ⁴Applicants will be invited to the interview by the university in good time.
- (2) At the end of the interview, the members of the selection or interview committee evaluate the applicant according to the following criteria, whereby the maximum number of points that can be achieved is as shown in the table:

	MACFA	MCBM	MCCM	MDBM	MHRM	MIS	MLICS	MMI
a) Score of the preliminary procedure (§ 6 paragraph 3)	maximum 100							
b) Motivation to study (as a result of the interview)	10	10	10	10	20	10	20	10
c) Social competence	10	10	20	20	20	20	15	20
d) Presentability	10	10	20	20		20	15	20
e) Study-relevant language skills (as a result of the interview)	30	10	10	10	10	10	20	10
f) Professional and methodological competence, analytical thinking	40 ^{a)}	40 ^{b)}	40 ^{c)}	40 ^{d)}	50 ^{e)}	40 ^{f)}	30 ^{g)}	40 ^{h)}
g) Other qualifications relevant to studies (as a result of the interview)		20						

[Note: A maximum of 200 points can be achieved in total.]

- | | |
|--|-----------|
| a) MACFA: The weighting is carried out as follows: | |
| - Controlling knowledge | 15 points |
| - Accounting knowledge | 15 points |
| - Knowledge of financing | 10 points |
| b) MCBM: The weighting is carried out as follows: | |
| - Marketing knowledge | 25 points |
| - Advertising knowledge / design knowledge | 15 points |
| c) MCCM: The weighting is carried out as follows: | |
| - Professional competence | 10 points |
| - Interdisciplinary thinking and action | 10 points |
| - Analytical potential | 20 points |
| d) MDBM: The weighting is carried out as follows: | |
| - Professional competence | 10 points |
| - Interdisciplinary thinking | 10 points |
| - Analytical potential | 20 points |
| 3) MHRM: The weighting is carried out as follows: | |
| - Professional competence | 10 points |
| - Interdisciplinary thinking | 10 points |
| - Analytical potential | 30 points |
| f) MIS: The weighting is carried out as follows: | |
| - Knowledge of (business) informatics | 10 points |
| - Programming skills | 10 points |
| - Database knowledge | 10 points |
| - Economic and legal knowledge | 10 points |
| 9) MLICS: The weighting is carried out as follows: | |
| - Technical knowledge | 15 points |
| - Basic economic understanding | 15 points |
| h) MMI: The weighting is carried out as follows: | |
| - Professional competence | 10 points |
| - Interdisciplinary thinking | 10 points |
| - Analytical potential | 20 points |
- (3) The selection interview usually lasts between 15 to 30 minutes. ²Other test methods and procedures may be used during the selection interview to determine aptitude. ³Group interviews are permitted. ⁴The answers of the individual applicants must remain recognizable and be able to be evaluated separately. ⁵If the selection interview is conducted as a group interview, the duration of the interview will be increased depending on the number of interview participants invited.
- (4) Minutes must be kept of the main questions of the interview and signed by the members of the interview committee. ²The minutes must also include the date and location of the interview, the names of the interview committee members, the names of the applicants and the assessments.

§ 8 Selection

- (1) At least 60 out of a possible 100 points must be achieved for the criteria according to § 7 paragraph 2 b) - g). ²Anyone who does not achieve this number of points has failed the selection interview. ³If applicants fail to attend the selection interview without an excuse, they will also fail the interview. ⁴The applicant will receive a notice of exclusion.

- (2) If the number of applicants assessed as suitable in the selection interview exceeds the total number of study places (see § 4), the study places will be distributed according to the ranking of the total number of points in accordance with § 7 paragraph 2. ²In the event of a tie, the average grade of the university degree in accordance with § 6 paragraph 4 HZG will determine the ranking.
- (3) In accordance with Section 6 (4) HZG, half of the places on the Master's degree course in MCBM are given to applicants with a degree in business administration and half to applicants with a design-specific degree. ²The relevant rank is determined separately for each of these different applicant groups. ³If the number of study places available for one of the groups mentioned in sentence 1 cannot be exhausted because there are not enough applicants who have passed the entrance examination, the number of study places to be distributed to the other group shall be increased accordingly.

§ 9 Admission in special cases

- (1) First-year students who have completed an undergraduate degree with fewer than 210 CP are admitted to the Master's degree program on condition that they make up the missing CP. ²To this end, unless other credits earned before commencing the Master's degree course can be recognized and awarded CP, additional credits must be completed during the course of the Master's degree program which are not covered by the study and examination regulations of the respective Master's degree course, so that by the time the Master's degree course is completed 300 CP are proven. ³These additional credits may be completed in whole or in part as part of an additional semester of study at a foreign university. ⁴The achievements to be credited in accordance with sentence 2 also include competences acquired outside the university sector, in particular in professional practice, which contribute to the competence objectives of the Master's degree program (see § 4 paragraph 2 Annex III of the Credit Transfer Regulations). ⁵The detailed specification of the additional credits to be completed takes place within the framework of a binding study agreement (vSV) in accordance with § 37 Paragraph 3 e) of the study and examination regulations of Pforzheim University. ⁶Paragraph 1 does not apply to the MAT Master's degree program.
- (2) Outstandingly qualified applicants may be granted admission before the end of the overall selection process. ²Such admissions may only be granted if, based on the experience of previous selection procedures, it can be practically ruled out that admission would be denied in the regular selection process. ³Subsequent applicants with the same or a better score are entitled to admission and will be admitted to the course immediately.
- (3) Admission to a Master's degree program can also be applied for if the Bachelor's degree is not yet available due to the absence of individual examinations and it can be expected, based on the course of study to date, that the Bachelor's degree and the associated standards will be fulfilled (see Section 33 (2) HZVO). ²Applications are inadmissible if proof of examination achievements amounting to more than 30 CP has not yet been provided. ³Affected applicants take part in the selection process with an average grade, which is determined on the basis of previous examination results by the application deadline at the latest; the result of the Bachelor's degree is not taken into account. ⁴Proof of the average grade in accordance with sentence 3 is provided by a certificate from the university at which the Bachelor's degree is to be obtained. ⁵In the case of an application in accordance with sentence 1, admission shall be granted subject to the proviso that proof of the Bachelor's degree and related requirements is provided by the last day of lectures of the first semester of the relevant Master's degree course. ⁶If proof is not provided by the deadline, admission will expire and the student will be de-registered. ⁷Proof of de-registration from previous studies must be submitted by the time of enrolment at the latest; otherwise admission to the Master's degree program will be revoked.

§ 10 Selection according to hardship criteria

- (1) Within the framework of the quota (preliminary quota) for selection according to hardship aspects provided for in Section 6 (1) sentence 2 no. 1 HZG in conjunction with Section 22 (1) no. 1 HZVO, five percent of the number of places distributed in the first semester of Master's degree programs with restricted admission must be set aside for cases of exceptional hardship. ²These study places are allocated on application to applicants for whom it would constitute exceptional hardship in accordance with § 24 HZVO if they were not admitted to the degree program specified in the application. ³The decision will only take into account those circumstances for which meaningful evidence has been submitted within the application deadline stipulated in the respective admission regulations. ⁴The order of priority is determined by the degree of exceptional hardship. ⁵In the event of equal ranking, Section 6 (4) HZG applies.
- (2) The student department decides on the basic existence of exceptional hardship and its degree in consultation with the selection committee of the respective degree program. ²They also determine the ranking order.
- (3) Study places that remain free in the hardship quota are distributed in accordance with Section 22 (3) HZVO.

§ 11 Selection according to local ties in the public interest

- (1) Within the framework of the quota (preliminary quota) for selection in the public interest provided for in Section 6 (1) sentence 2 number 4 HZG in conjunction with Section 22 (1) number 4 HZVO, applicants for all Master's degree programs with restricted admission who
 1. belong to a national Olympic squad (OK), perspective squad (PK), junior squad 1 (NK 1) or supplementary squad (EK) of a national federation of the German Olympic Sports Confederation (DOSB)
 - or
 2. Elected members of a local political body with a general political mandate (no interest groups or similar) for this reason are tied to the place of study.
- (2) In Master's degree programs with restricted admission, the university distributes 1 per cent, at least one study place, for the first semester in accordance with Section 22(1)(4) HZVO for selection based on location in the public interest.
- (3) The student department, in agreement with the selection committee of the respective degree program, decides on the basic existence of a local commitment and its degree of indispensability. ²They also determine the order of priority.
- (4) Applicants must state by the deadline specified in Section 1 (4) of these statutes which of the groups of persons specified in paragraph 1 they belong to and to what extent this results in a local connection to the place of study. ²The relevant evidence, such as a certified copy of the federal professional association and a certificate from the association or proof of a mandate from a local political body, must be submitted together with the application provided for this purpose.
- (5) Applicants according to paragraph 1 are selected in the selection process according to their aptitude for the chosen degree program and typically subsequent professional activities.

§ 12 Conclusion of the proceedings

- (1) The admission process ends with the immediate sending of the admission or rejection notification, which must be accompanied by information on legal remedies; if the application for admission was submitted in electronic form, the admission or rejection notification will be made available in the university's application portal.
- (2) The supporting aspects that led to the provisional and final score (§§ 6 and 7) must be documented for each applicant and kept until the admission or rejection notices become final and afterwards be destroyed immediately.

§ 13 Entry into force and implementing provisions

- (1) These statutes come into force on the day after the announcement. ²They apply for the first time to the selection process for the winter semester 2024/25 or for the selection process for the semester after the respective newly added Master's degree program has been approved. With the entry into force of these statutes, the statutes of February 4, 2021 are revoked.
- (2) The Central Examination Board is authorized to determine equivalents for language tests (instead of the European Framework of Reference e.g. TOEFL, UNICert; instead of TestDaF e.g. DSH) by resolution. ²This decision must be made public to applicants in a suitable manner in good time before the selection procedure.
- (3) Amendments to the Master's Admission Regulations for the Business School enter into force on the day following their public announcement.

Pforzheim, February 7, 2024

Prof. Dr. Ulrich Jautz
(Rector of Pforzheim University)

Proof of public announcement

Registered on the Internet on:

Posted on the Internet on:

Entered into force on:

For the accuracy of the public announcement:

Annex to Section 6 (3) (1) and (2) (awarding of points for the criteria university entrance qualification (HZB) and university degree):

Final grade of university studies (see § 11 paragraph 1 [Ma] of the study and examination regulations of Pforzheim University)			
Grade	Point distribution with a maximum of 45 points	Point distribution with a maximum of 30 points ⁷	Point distribution with a maximum of 30 points for applicants with a degree in business administration for the MCCM degree program
1,0	45	30	30
1,1	42	28	28
1,2	39	26	26
1,3	36	24	24
1,4	33	22	22
1,5	30	20	20
1,6	27	18	18
1,7	24	16	16
1,8	21	14	14
1,9	18	12	12
2,0	15	10 ⁷	10
2,1	12	8	8
2,2	9	6	6
2,3	6	4	
2,4	3	2	
2,5	0	0	

University entrance qualification grade		
Grade	Point distribution with a maximum of 15 points	Point distribution with a maximum of 7.5 points
1,0	15	7,5
1,1	14	7
1,2	13	6,5
1,3	12	6
1,4	11	5,5
1,5	10	5
1,6	9	4,5
1,7	8	4
1,8	7	3,5
1,9	6	3
2,0	5	2,5
2,1	4	2
2,2	3	1,5
2,3	2	1
2,4	1	0,5
2,5	0	0

⁷ In the MCCM degree program, applicants with a degree in business administration only receive points up to an admission grade of 2.0 or better, see also § 3 paragraph 1 point b.

ARTICLE 2:

**SPECIAL PART OF THE ADMISSION REGULATIONS FOR THE MASTER'S DEGREE PROGRAM
LIFE CYCLE AND SUSTAINABILITY, MASTER OF SCIENCE (M. SC .)**

1. Annex to § 3 lit. a)

The following specifies the content and curricular components of the Bachelor's and Master's degree course in Life Cycle and Sustainability, which is characterized by the requirement of special interdisciplinarity. The descriptions are designed as orientation and comparative values that allow for deviations but include recommended minimum study scopes. The categories and values given in the tables are derived from the competencies required for graduates to be professionally qualified in the chosen subject area.

The standard duration of study for a Bachelor's and Master's degree course is 10 semesters with a total of 300 CP. The Bachelor's degree courses have a duration of 6 or 7 semesters with a total workload of 180 or 210 CP (30 CP per semester). For the Master's degree courses, a duration of 3 or 4 semesters with 90 or 120 CP (30 CP per semester) applies accordingly. A total of 60 CP per academic year must be achieved.

Minimum scope of studies Bachelor

The following curriculum for a 6- or 7-semester Bachelor's degree course is provided as a guide. These are minimum requirements that must be met.

Minimum scope of the study contents of a Bachelor's degree program according to § 3 a) MLICS:	CP (minimum number)
Engineering / Natural Sciences / Mathematics	25
Economics, law and social sciences	10
Practical phases	15
Thesis(es)	10

As the total scope of study for 6-semester degree programs is 180 CP and for 7-semester degree programs 210 CP, the difference can be distributed flexibly depending on the focus. Care should be taken to ensure that interdisciplinary links have already been established between the study content covered by the MLICS in the practical phases and final theses.

At the end of the Master's degree program, the following content (understood as orientation values) must be achieved:

The following minimum scope of study results for the entire scope of study of 10 semesters with 300 CP:

Minimum scope of study of the contents of the previous Bachelor's degree program and the Master's program MLICS together	CP (minimum number)
Engineering / Natural Sciences / Mathematics	42
Economics, law and social sciences	30
Sustainability and environmental sciences	25
Practical phases	15
Thesis(es)	35

2. Requirements to ensure the subject-specific prerequisites for the Master's degree program

If necessary, this is guaranteed by conditions (additional courses amounting to a maximum of 30 CP and / or restrictions on elective options).

§ The following sentences 7 to 9 are added to Section 9 (1): ⁷ Conditions may be imposed to ensure that the subject-related requirements of the Annex to Section 3 a) are met (additional courses amounting to a maximum of 30 CP and/or restrictions on elective options). ⁸The conditions according to sentence 1 and sentence 5 may not comprise more than 30 CP of additional courses. ⁹If this is not possible, admission is excluded."